

EXECUTIVE COMMITTEE LEADER'S FORWARD PLAN

1 October 2012 to 31 January 2013

(published as at 17th September 2012)

This Plan gives details of items on which Key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Executive Committee's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of Executive Committee meetings listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it

If you have any queries, please e-mail: democratic@bromsgroveandredditch.gov.uk

REDDITCH BOROUGH COUNCIL


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www.redditchbc.gov.uk

This Plan gives details of items on which Key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9am to 5pm Mondays to Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7.00pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Bill Hartnett	Leader of the Council and Portfolio Holder for Community Leadership & Partnership
Councillor G Chance	Deputy Leader and Portfolio Holder for Planning, Regeneration, Economic Development, Public Transport
Councillor Phil Mould	Portfolio Holder for Corporate Management
Councillor Rebecca Blake	Portfolio Holder for Community Safety & Regulatory Services
Councillor Mark Shurmer	Portfolio Holder for Housing
Councillor Debbie Taylor	Portfolio Holder for Local Environment & Health
Councillor Luke Stephens	Portfolio Holder for Leisure & Tourism
Councillor Michael Braley	
Councillor Carole Gandy	

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Executive	16 Oct 2012	3 Apr 2012	Concessionary Rents Policy	Key	Councillor Phil Mould	
2	Executive	16 Oct 2012		Concessionary Fares - Pre 9.30am	Key	Councillor Greg Chance	
3	Council	26 Nov 2012		Local Development Scheme	Non-Key	Councillor Greg Chance	*Executive Committee will make recommendations to Council following its meeting on 16th October 2012.
4	Council	26 Nov 2012		Greater Birmingham & Solihull Local Enterprise Partnership - Planning Charter	Non-Key	Councillor Greg Chance	*Executive Committee will make recommendations to Council following its meeting on 16th October 2012.
5	Executive	16 Oct 2012	18 Sep 2012	Sickness Policy - Review	Non-Key	Councillor Phil Mould	
6	Executive	16 Oct 2012		Fields in Trust - Queen Elizabeth II Dedication	Key	Councillor Luke Stephens	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
7	Executive	20 Nov 2012		Quarterly Budget Monitoring - Quarter 2 - July to September 2012	Non-Key	Councillor Phil Mould	
8	Executive	20 Nov 2012	18 Dec 2012	Quarterly Monitoring - Write Off of Debts - Quarter 2 - July to September 2012	Non-Key	Councillor Phil Mould	
9	Executive	20 Nov 2012		Quarterly Sickness Monitoring - Quarter 2 - July to September 2012	Non-Key	Councillor Phil Mould	
10	Executive	20 Nov 2012		Quarterly Customer Service Monitoring - Quarter 2 - July to November 2012	Non-Key	Councillor Phil Mould	
11	Council	26 Nov 2012	12 Jan 2011	Town Centre Landscape Improvements (including Church Green)	Non-Key	Councillor Greg Chance	*Executive Committee will make recommendations to Council following its meeting on 16th October 2012.

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
12	Council	7 Jan 2013	16 Apr 2012	Tenancy Strategy and Policy 2012 - 2014	Non-Key	Councillor Mark Shurmer	*Executive Committee will make recommendations to Council following its meeting on 16th October 2012.
13	Executive	15 Jan 2013		Council Tax Base 2013/14	Key	Councillor Phil Mould	
14	Executive	15 Jan 2013		Fees and Charges 2013/14	Key	Councillor Phil Mould	

Item No. 1

KEY DECISION

Proposed to be made by the Executive
on **16 Oct 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER Councillor Phil Mould</p>	<p>ITEM Concessionary Rents Policy</p>	<p>WARDS AFFECTED (No Specific Ward Relevance);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Finance and Resources REPORT AUTHOR T Kristunas, Head of Finance and Resources</p>	<p>SUMMARY To consider a policy regarding granting concessionary rents in respect of the Council's commercial property portfolio.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>
	<p>Relevant Officers and representatives from the Voluntary Sector.</p>	<p>February / March 2012</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive
on **16 Oct 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER Councillor Greg Chance</p>	<p>ITEM Concessionary Fares - Pre 9.30am</p>	<p>WARDS AFFECTED All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Community Services REPORT AUTHOR J Willis Acting Head of Community Services</p>	<p>SUMMARY To consider a report on the provisions of the Localism Act 2011 to enable the implementation of the pre 9.30am concessionary fares to the residents of Redditch.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN To authorise expenditure</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p>

KEY DECISION

Proposed to be made by the Executive
on **16 Oct 2012**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Luke Stephens</p>	<p>ITEM</p> <p>Fields in Trust - Queen Elizabeth II Dedication</p>	<p>WARDS AFFECTED</p> <p>(Astwood Bank & Feckenham Ward); (Batchley & Brockhill Ward); (Greenlands Ward); (Headless Cross & Oakenshaw Ward);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Leisure and Cultural Services</p> <p>REPORT AUTHOR</p> <p>K Stokes</p>	<p>SUMMARY</p> <p>To consider the dedication of Key open spaces (listed within the report) as 'Fields in Trust' which will enable their purpose and title to be protected in perpetuity, in celebration of the Queen's Diamond Jubilee.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p>

KEY DECISION

Proposed to be made by the Executive
on **15 Jan 2013**

<p>LEAD MEMBER / PORTFOLIO HOLDER Councillor Phil Mould</p>	<p>ITEM Council Tax Base 2013/14</p>	<p>WARDS AFFECTED All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Finance and Resources</p> <p>REPORT AUTHOR T Kristunas Head of Resources</p>	<p>SUMMARY To consider a report regarding the setting of the Council Tax Base for 2013/14.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive
on **15 Jan 2013**

<p>LEAD MEMBER / PORTFOLIO HOLDER Councillor Phil Mould</p>	<p>ITEM Fees and Charges 2013/14</p>	<p>WARDS AFFECTED All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Finance and Resources REPORT AUTHOR T Kristunas, Head of Finance and Resources</p>	<p>SUMMARY To consider the proposed fees and charges for 2013/14 for the Council's chargeable services.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

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